

# Application for the Modification or Discharge of Planning Obligations

Town and Country Planning Act 1990 (Section 106A) Town and Country Planning (Modification and Discharge of Planning Obligations) Regulations 1992

## Guidance Notes

Your completed application will comprise:

- I. One copy of the completed application forms. Please sign the copy.
- II. One copy of all plans submitted with the site edged in red.
- III. One copy of either Certificate A, B or C (and one copy of the press notice if appropriate).
- IV. If you wish to bring other matters in support of your application to the attention of the Council please provide it in writing either on the application form or use an additional sheet of paper.

Notes to assist completing the Application Form

\* Address of the Site: Describe precisely the location of the land to which this application relates and attach one copy of an Ordnance Survey based plan showing the boundary of the land in red.

\*\* Description of Planning Obligation: please give sufficient information to enable the planning authority to identify the planning obligation which the applicant wishes to have modified or discharged.

Notes to assist completing the Certificate and Notice

An application for the modification or discharge of a planning obligation shall be accompanied by a certificate; either Certificate A, B or C.

Certificate A -to be completed where on the day 21 days before the date of the accompanying application the planning obligation to which the application relates was enforceable against nobody other than the applicant.

Certificate B -to be completed where the applicant gives notice of the application to any person (other than the applicant) against whom, 21 days before the date of the application, the planning obligation to which the application relates was enforceable; *and whose name and address is known to the applicant.*

Certificate C -to be completed where the applicant needs to give notice of the application to any person (other than the applicant) against whom, 21 days before the date of the application, the planning obligation to which the application relates was enforceable; *but where the names and addresses of all such persons are NOT known to the applicant after he/she has taken reasonable steps to ascertain the information.* The applicant shall during the 21 day period immediately preceding the application, publish notice of the application in a local newspaper.

PLEASE SUBMIT **ONLY ONE COPY** OF THIS FORM, PLANS AND ALL ACCOMPANYING DOCUMENTS.

**Town and Country Planning Act 1990 (Section 106A)**

**Town and Country Planning (Modification and Discharge of Planning Obligations)  
Regulations 1992**

**CERTIFICATE UNDER REGULATION 4**

**CERTIFICATE A**

I certify that:

1. On the day 21 days before the date of the accompanying application the planning obligation to which the application relates was enforceable against nobody other than the applicant

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

\*On behalf of \_\_\_\_\_

**CERTIFICATE B**

I certify that:

1. \*I have/ The applicant has given the required notice to everyone else against whom, on the day 21 days before the date of the accompanying application the planning obligation to which the application relates was enforceable, as listed below:

Name of person on whom notice served	Address at which notice was served	Date on which notice was served
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SIGNED \_\_\_\_\_

DATE \_\_\_\_\_

\*On behalf of \_\_\_\_\_

**NOTES**

\* Delete where inappropriate

**Town and Country Planning Act 1990 (Section 106A)**

Town and Country Planning (Modification and Discharge of Planning Obligations) Regulations 1992

**CERTIFICATE UNDER REGULATION 4**

**CERTIFICATE C**

I certify that:

- 1 I / The applicant\*<sup>1</sup> cannot complete a Certificate A or B in respect of the accompanying application;
- 2 I have / The applicant has\* given notice to the persons listed below, being persons against whom, on the day 21 days before the date of the accompanying application the planning obligation to which the application relates was enforceable.

**Name of person on whom notice served**

**Address at which notice was served**

**Date on which notice was served**

1. I have /The applicant\* has' taken reasonable steps to ascertain the name and address of every person whom, on the day 21 days before the date of the accompanying application, the planning obligation to which the application relates was enforceable and who has not been given notice of the application: These steps were as follows: (a)

Notice of the application, as attached to this application has been published on the (b)

In the (c)  
SIGNED \_\_\_\_\_  
DATE \_\_\_\_\_

\*On behalf of \_\_\_\_\_

**NOTES**

- \* Delete where inappropriate
- (a) description of steps taken
- (b) date of publication
- (c) name of newspaper in which the notice was published

**Town and Country Planning Act 1990 (Section 106A) Town and Country Planning (Modification and Discharge of Planning Obligations) Regulations 1992**

**Notice of an Application to Modify or Discharge a Planning Obligation**

I GIVE NOTICE that (a) \_\_\_\_\_ is applying to WELWYN HATFIELD BOROUGH COUNCIL to modify / discharge \* the planning obligation described below: -

PLANNING OBLIGATION

Obligation description :(b) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Address of site: (c) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Obligation date: (d) \_\_\_\_\_

Any person against whom the planning obligation is enforceable who wishes to make representations about this application should make them in writing to the Head of Planning, Welwyn Hatfield Borough Council,

Council Offices, Welwyn Garden City, Hertfordshire, AL8 6AE by: (e) \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

\*On behalf of \_\_\_\_\_

**NOTES**

- (a) Insert name of applicant.
- (b) Insert a brief description of the planning obligation which the applicant wishes to modify or discharge
- (c) Insert address or location of land to which the planning obligation relates.
- (d) Insert date that the obligation was entered into
- (e) Insert date giving a period of 21 days beginning with the date of service of this notice

\* Delete where inappropriate.

**Town and Country Planning Act 1990 (Section 106A) Town and Country Planning  
(Modification and Discharge of Planning Obligations) Regulations 1992**

**Notice of an Application to Modify or Discharge a Planning Obligation**

I GIVE NOTICE that (a) \_\_\_\_\_ is applying to WELWYN HATFIELD BOROUGH COUNCIL to  
modify / discharge \* the planning obligation described below: -

PLANNING OBLIGATION

Obligation description :(b) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Address of site: (c) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Obligation date: (d) \_\_\_\_\_

Any person against whom the planning obligation is enforceable who wishes to make representations about this  
application should make them in writing to the Head of Planning, Welwyn Hatfield Borough Council,  
Council Offices, Welwyn Garden City, Hertfordshire, AL8 6AE by:

(e) \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

\*On behalf of \_\_\_\_\_

**NOTES**

- (a) Insert name of applicant.
- (b) Insert description of planning obligation which the applicant wishes to modify or discharge
- (c) Insert address or location of land to which the planning obligation relates.
- (d) Insert date that the obligation was entered into
- (e) Insert date giving a period of 21 days beginning with the date of publication of this notice

\* Delete where inappropriate.

# Application for the Modification or Discharge of Planning Obligations

Town and Country Planning Act 1990 (Section 106A) Town and Country Planning (Modification and Discharge of Planning Obligations) Regulations 1992

(PLEASE READ ACCOMPANYING GUIDANCE NOTES FIRST AND COMPLETE IN BLOCK LETTERS)

*PLANNING APPLICATION FORMS ARE PUBLIC DOCUMENTS AND ALL INFORMATION CONTAINED ON THEM WILL BE PLACED ON DEPOSIT FOR PUBLIC INSPECTION BOTH IN THE COUNCIL OFFICES AND ON A WEB SITE*

1a Name and Address of Applicant

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Tel. No \_\_\_\_\_

1 b Name and Address of Agent (if any)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name for contact \_\_\_\_\_

Tel. No \_\_\_\_\_

2. Address of the Site \*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Description of Planning Obligation \*\* -please give sufficient information to enable the identification of the Planning Obligation you wish to modify or Discharge.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Please state why you are applying for the modification or discharge of the planning obligation identified above

5. Where modification is sought please specify the changes proposed and provide any additional information that you consider relevant to the determination of this application.

*Attach additional sheet if necessary*

6. Please state the nature of the applicant's interest in the land.

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**7. Declaration TO BE COMPLETED BY ALL APPLICANTS**

\*I/we hereby apply for the modification or discharge of a planning obligation under section S106A of the Town & Country Act 1990 in accordance with the details above, and the submitted plan(s) and documents

\*I/we have completed an ownership certificate (either certificate A, B, C or D as appropriate) and attached it to this application.

Signed \_\_\_\_\_

On behalf of \_\_\_\_\_

(insert applicant's name if signed by agent)

Date \_\_\_\_\_

\*Delete as appropriate

August 2012